



## Head of Sailing | Full Time Seasonal | Summer 2019

The Waegwoltic Club is looking for an enthusiastic, charismatic and qualified Head of Sailing for its adult and junior sailing program. The Waeg is a 5000+ plus members club featuring tennis, sailing and aquatics located on the North West Arm. Our sailing program is focused on engaging new and experienced sailors alike.

### Position Responsibilities

- The Head of Sailing will oversee the daily implementation of CanSail programming
- Supervise a staff of 10 sailors onsite during lessons and during off site training.
- Effectively communicate with program participants and their families, keeping them engaged and excited about the program. Be able to diffuse difficult customer service situations, be proactive when issues arise, and implement solutions.
- Facilitate the growth and enhancement of our Sailing Department.
- Manage the daily operations of the club owned boats, ensuring the readiness and cleanliness of the club's 42 boat fleet. Manage the check-in and out procedures for the boats and do regular maintenance ensuring the boats are always in good repair. This includes commissioning the boats at the beginning of the season.

### Qualifications:

- Three years in a supervisory role
  - CanSail Certification including CBS
  - Pleasure Craft Operator License
  - Strong organizational and interpersonal skills
  - Some experience in program development, management, and evaluation would be considered an asset
  - Cruising and Racing Experience
- Be able to work within a team and/or independently; and to complete tasks on deadline.

This is a seasonal position that would start on or around May 1 to prepare teaching materials and commissioning the boats. The position will go to 40 hours a week during the summer season through Labor Day. Addition work time including winterizing the fleet can be discussed.

**To apply for this position. Please email your resume, application and cover letter to Katelyn Matheson , Program Manager [katelyn@waegwoltic.ca](mailto:katelyn@waegwoltic.ca)**