



THE WAEGWOLTIC CLUB

Phone: 902-429-2822 ext. 1 | Fax: 902.422.2746 | Email: lisa@waegwoltic.ca

*PAYMENT OF YOUR ESTIMATED INVOICE IS REQUIRED BY CHEQUE OR VISA/MASTERCARD.
BOOKING FEE OF \$1000.00 REQUIRED WITH SIGNED AGREEMENT.
50% OF ESTIMATED BALANCE IS DUE SIXTY DAYS (60) PRIOR TO EVENT.
100% OF ESTIMATED BALANCE IS DUE FOURTEEN DAYS (14) PRIOR TO EVENT.
PRICES LISTED DO NOT INCLUDE HST OR SERVICE CHARGES.

Client ID:

P.O. Number:

EVENT:	DATE:	# OF GUESTS:
CLIENT NAME:	PHONE:	CELL:
E-MAIL:	ARRIVAL TIME:	

ROOM RENTAL FEE GUARANTEED NUMBER OF GUESTS IS REQUIRED 14 DAYS PRIOR TO THE EVENT

DINING ROOM LOUNGE LIBRARY SUNROOM DINING ROOM PATIO
BLOOMINGDALE ANNEX STONE PATIO STONE PATIO TENT

DETAIL:	BREAKFAST	LUNCH	BREAK	PLATE SERVICE	BUFFET SERVICE	TIME: _____
DETAIL:	DINNER	BBQ	HORS D'OEUVRES	PLATE SERVICE	BUFFET SERVICE	TIME: _____

TIMELINE

LINENS:	CLUB	CUSTOM	DETAILS:
---------	------	--------	----------

BAR ARRANGEMENTS:

HOST:	FIXED PRICE	CASH	TOONIE BAR
-------	-------------	------	------------

WINE SERVICE:

WHITE:	RED:	OTHER:
--------	------	--------

NOTES:

AV EQUIPMENT AND ADDITIONAL SET-UP

Microphone	Podium	Screen	Projector	LIVESTREAM
Band	DJ	Piano Player	Dancing	BBQ
Registration table	Cake Table	Gift/Card Table	Sweet Table	Spotify Music

Method of payment / Deposit information	
PREFERRED METHOD OF PAYMENT (CIRCLE ONE):	
Credit Card	Deposit (\$1000) or _____
Direct Billing (<i>Invoicing</i>)	50% of estimated outstanding balance
Bank Certified Cheque (<i>Pre-Paid</i>)	Remainder of outstanding balance

For Admin Use - PRS Event? Yes: No:

THE WAEGWOLTIC CLUB

Phone: 902-429-2822 ext. 1 | Fax: 902.422.2746 | Email: lisa@waegwoltic.ca



NOTES: